

Letter to cousin suggesting methods for improving English language skills

Editorial Staff • December 29, 2018 ■ Less than a minute



Examination Hall,
A.B.C. (City)
May 15, 2018

Dear Arham,

Recently I have received a letter from you. In this letter, you have asked me to suggest you that how can you improve your English language skills. You know that English language skills are very important for a student to rise in any profession. You have to act upon the following suggestions if you are serious in achieving your target. You should start reading English newspapers at least on Sundays. Watching good English movies with subtitles can help you understand spoken English. You should start speaking English with your friends and try to motivate them to do so. You may start writing letters to the editor on some social problems. Reading of Advertisements on boards or anywhere else can be of great use. You can listen to English songs also. Try to a fine synonym of every word that you write or read. You have to get rid of your

shyness in speaking English. You may prepare a topic in English and present it in the presence of your friends. All these activities should be done in a serious mood.

I hope you will get the positive result in a month or so May Allah succeed you in your mission.

Yours sincerely,
X.Y.Z.

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